



## APPROVAL PROCESS 2019-20

### Application Report Part-1

#### 1. Guidelines on submission of documents along with print copy of application/s for New Institute/University Department (Refer annexure 16)

Ensure that all copies are in A4 size only (Land documents/building drawing may be up to A0 sizes). Also, ensure that all copies are attested.

Refer [Documents for Approval Process 2019-20 \(Annexure 16 & 17\)](#) uploaded on AICTE Website.

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure Number	Sr. No. as in Annexure 16	Page Number (3 digits)
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E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 16,

WRO	1-11234567	16.1	02	001
WRO	1-11234567	16.1	02	002

The number so generated **WRO1-1123456716.1002001** should be written on top of each page with bold pen as shown below

W	R	O	1	-	1	1	2	3	4	5	6	7	1	6	.	1	0	0	2	0	0	1
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Note: Please do not bind or staple, as all pages are going to be scanned. All pages should be knotted on the left hand top corner. This set of knotted documents should be submitted.

Provide index page on top of set of documents as follows,

Region - WRO		Application ID : 1-11234567	
Annexure No.	Sr No.as in Annexure 17 (2 digits)of documents which are being submitted now	Page No. (3 digits)	
		From	To
16.10	02	001	002
16.10	03	001	005

#### 2. Guidelines on submission of documents along with print copy of application/s for Approvals of Existing Institutes (Refer annexure 17)

- Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration.
- Extended EoA
- Increase in Intake/ Additional Course(s)
- Addition of Integrated/ Dual Degree Course
- To Start Diploma in Degree Pharmacy Institutions and vice-versa
- Conversion of Management Institutions running PGDM Course into MBA Course
- Conversion of Second Shift Course(s) into First Shift Course(s)
- Introduction of Fellowship Programme in Management
- Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries
- Introduction of seats for Non Resident Indian(s)
- Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)
- Change in name of the Institution or Affiliating University/Board

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure No.	Sr No. as in Annexure 17	Page No. (3 digits)
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W	R	O	1	-	1	1	2	3	4	5	6	7	1	7	.	1	0	0	2	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

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# Application Report - Part 1



Application Status: EOA Recommended by Council  
Application Sub-Status:

Report Generated on :-06/05/2019

Provide index page on top of set of documents as follows,

Region – WRO		Application ID : 1-11234567	
Annexure No.	Sr. No. as in annexure 18 (2 digits)of documents which are being submitted now	Page No. (3 digits)	
		From	To
17.10	02	001	002
17.10	03	001	005

### Regional Office codes

Eastern	ERO	North-West	NWR	South Central	SCR	South- West	SWR
Northern	NRO	Central	CRO	Guwahati Camp Office	ERO	Southern	SRO
Western	WRO	Central Camp office Vadodra	CRO	South West Camp office	SWR		

### Important Note for Payments:

- Institutions which do not follow the AICTE guidelines shall be responsible for rejection/ delay in updation of their application and neither AICTE nor the Collecting Bank shall be responsible for any such consequence."
- No DD / Cheque / PO to be sent to either Head Office / Regional Office of AICTE. Such payments shall not be processed and the applications are liable to be rejected.

**Note:** Please submit the hard copy of this Report to Regional Officer only if Application status is "Submitted" and Application Substatus is "Payment Received" / "Payment Not Applicable" – **IN CASE OF GOVT/GOVT. AIDED/ CENTRAL/STATE UNIVERSITY DEPT**

\*\*All the Dates in the Report are in dd/mm/yyyy format.

\*\*NA refers to Not Applicable

## Application Report - Part 1



Application Status: **EOA Recommended by Council**  
Application Sub-Status:

Report Generated on :-06/05/2019

Permanent Institute Id	1-3513061303	Current Application No.	1-4261051686
Application Type	Extension-Expansion-Closure	AICTE File No.	NEW
<b>Institute Details</b>			
Name of the Institute/University Department	ST JOSEPH'S COLLEGE	Address of the Institute/University Department	TEPPAKULAM
State/UT	Tamil Nadu	District	TIRUCHIRAPPALLI
Pin	620002	AICTE Region	Southern
Town/Village	TRICHIRAPALLI	STD code	431
Land Phone No.	4226375	Email	college@mail.sjctni.edu
Cell No.	Data Not Provided by the Institute 9486781270	Alternate Email	deanscs@mail.sjctni.edu
FAX No.	2701501	Website	www.sjctni.edu
Institute Type	Govt aided	Women Only Institute	No
Type Of Minority	Religious	Name of the Minority	CHRISTIAN
Minority Institute	Yes	Minority Name, if Linguistic	
PAN	AABTS7837C	Primary Bank Account No.	137501000020003
Bank Name	INDIAN OVERSEAS BANK	IFSC No.	IOBA0001375
Approval Year of First Course	2007	Date of First Approval by AICTE	17/08/2007
<b>Questionnaire for Existing Institutes</b>			
Sr. No.	Particulars	Details Provided by Institute	
<b>Question 1</b>			
(i)	Do you wish to apply for "Only Extension of Approval (EOA) for 2019-20"?	Yes	
<b>Question 2</b>			
(i)	Do you have Autonomous Status (Academic Autonomy) as conferred by the Affiliating University?	Yes	
(ii)	Autonomy Issued Date	18/05/1978	
(iii)	Autonomy Expiry Date	02/03/2019	
(iv)	Autonomy Conferred by	Bharathidasan University	
(v)	Order of Conferment	No.F.91-2/76 (DIC)	
<b>Question 3</b>			
(i)	Do you have a valid NBA Accreditation? (Course should be accredited by NBA and Validity of Accredited Courses should be on or after 10 <sup>th</sup> Apr,2018)	No	
(ii)	No of courses against which valid NBA Accreditation is present	0	
(iii)	Do you wish to apply for University Name Change?	No	
(iv)	Whether your Institute is Under Submission Scheme?	Data Not Provided by the Institute	
(v)	At the time of 1st Approval where your Institute was located?	Data Not Provided by the Institute	
<b>Question 4</b>			
(i)	Do you wish to apply for Restoration? (Applicable ONLY to the Institutes where EoA for 2017-18/2018-19 granted with Punitive Action. No Admission issued Institutes need not have to answer this question.)	No	
(ii)	Do you wish to apply for Closure of Institute?	No	
(iii)	Do you wish to apply for Conversion from Diploma to Degree or Vice-Versa?	No	
(iv)	Whether your institution wish to apply for Merger of Courses ('ENGINEERING AND TECHNOLOGY' ONLY)?	No	
(v)	Whether your Institution is willing to add a New Program or New Level in existing Program?	No	
(vi)	Whether your institution wish to add New Course at Diploma level under existing UG Pharmacy Program or Vice-Versa?	No	
(vii)	Whether your Institute wishes to apply for conversion from PGDM to MBA ('MANAGEMENT' ONLY)?	No	
(viii)	Whether your Institute wishes to apply for Change of Shift from Second to First?	No	
(ix)	Whether your Institute wishes to apply for Course Name Change?	No	
(x)	Do you wish to apply for MBA to MCA Conversion or Vice Versa?	No	
(xi)	Whether your Institution is willing to convert existing direct 2nd Year division in Engineering & Technology and/or MCA courses into regular courses?	No	
(xii)	Whether your institution is selected for Study in India Program by Govt. by India?	No	
(xiii)	Whether your Institution has got affiliation from university or DTE or Board? (Applicable for Only 2018-2019 Approved New Institutes(Excluding Deemed to be (Universities))	Yes	
(xiv)	Whether your Institution is going for Merger with other Institution(s) under the same Trust/ Society/ Company operating in the same Campus?	No	

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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Questionnaire		
Sr. No.	Particulars	Details Provided by Institute
(i)	Any Unaided Course(In case of Government Aided Institute)?	No
(ii)	Number of teaching faculty approved by University/Government?	11
(iii)	Are all approved teaching faculty being paid as per VI pay commission?	Yes
(iv)	Are all the teaching faculty, as per AICTE qualification?	Yes
(v)	Do you wish to apply closure of Institute?	No
(vi)	Type of Institute Closure Requested?	NA
(vii)	Percentage Grant/Funds Received from Government?	63
(viii)	Whether Institute is operating from Permanent Site/Temporary Site?	Permanent Site
(ix)	Whether mandatory disclosure is uploaded in Institute's website?	Yes
(x)	Whether the Institute following ICAI(Institute of Chartered Accountants of India) Accounting Formats?	Yes
(xi)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by State Govt?	Yes
(xii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by Affiliating Board/University?:	Yes
(xiii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?	Yes
(xiv)	Whether List of faculty along with details and other data uploaded/updated on the institute web Portal?	Yes
(xv)	Courses/Approved Intake displayed at the entrance of the Institute?	Yes
(xvi)	Is the Cafeteria shared among other Institutes?	Yes
(xvii)	Is Library and Reading Room shared among other Institutes?	No
(xviii)	Is the Computer Centre shared among other Institutes?	No

Application Details		
Sr. No.	Particulars	Details Provided by Institute
(i)	Change of Institute Site	No
(ii)	Increase in Intake / Application for New Course	No
(iii)	Closure of Course / Reduction in Intake	No
(iv)	PIO/FN/Gulf quota Approval status/OCI	No
(v)	NRI	No
(vi)	Change of Name of the Institute	No
(vii)	Old Name of the Institute	NA
(viii)	New Institute Name	NA
(ix)	Conversion of Women's Institution into Co-Ed Institution	No
(x)	Conversion of Co-ed Institution into Women Institution	No
(xi)	Introducing a Twining Program with an AICTE approved Indian Institution	No
(xii)	Introduction of New/Integrated Course	No

### Payment Details

Data not Entered by Institute

Details about Parent Organization(Trust/Company)			
Name of the Parent organization	THE SOCIETY OF ST JOSEPH'S COLLEGE	Address	POST BOX. NO. 304, ST. JOSEPH'S COLLEGE, TIRUCHIRAPPALLI-2
Town/Village	TIRUCHIRAPPALLI	State/UT	Tamil Nadu
District	TIRUCHIRAPPALLI	Pin Code	620002
Website	www.sjctni.edu	Type of the Organization	Society
Registered with	GOVT. OF TAMILNADU	Registration Date	04/07/1907

Details about Contact Person					
Title	Dr.	First Name	M	Last Name	AROCKIASAMY XAVIER
Address	PRINCIPAL, ST JOSEPH'S COLLEGE, TIRUCHIRAPPALLI		Town/Village	TIRUCHIRAPPALLI	
State/UT	Tamil Nadu		District	TIRUCHIRAPPALLI	
Pin Code	620002		Designation	PRINCIPAL	
Cell No.	9486781270		Alternate Cell No.	9443905333	
Email	principal@mail.sjctni.edu		Alternate Email Address	larockiam@yahoo.co.in	
STD Code	431	Land Phone No.	4226376	Fax No.	2701501

Land Details			
Location	Urban	North Eastern States/Land in Hilly Area	No
No. of pieces of Land	1	Max distance in farthest pieces	NA

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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Land registered with	A RELIGIOUS, CHARITABLE AND EDUCATIONAL SOCIETY	Land Piece Area 1 in acres	.56
Land ownership details	Registered Sale Deed	Land Piece Area 2 in acres	NA
Total area in acres	.56	Land Piece Area 3 in acres	NA
Land Registration Date	07/04/1945	Land Use Certificate issued by	Asst. Director/Member Secretary, Tiruchirappalli Local Planning Authority
Land Use Certificate date	13/03/2017	Latitude and Longitude	Latitude - 10, 15, 48 Longitude - 78, 16, 41
Mortgage Details(if any)	No	Purpose of Mortgage	No
FSI	Data Not Provided by the Institute	Build Up Area(Sqm)	Data Not Provided by the Institute
Additional land for Merger or New Program		Data Not Provided by the Institute	

### Other Land Details

Sr. No.	1	Land Registration No.	1011/1897
Date of Registration	17/05/1897	Area of Land (acres)	.56
Khasra Number	Ward F	Plot Number, Survey Number, etc	48
Land Situated At	Tiruchirappalli	Land Registered in the name Of	Society of St. Joseph's College, Tiruchirappalli
Type of Ownership (Sale deed/ Gift deed/Govt/Private Lease)	Ownership	Land Use Certificate Issued	Yes
In case of Private Lease- Name of the Leaser		Name of the Lessee	
Owner of the land ( In whose name last sale deed was made)			
Land Use Certificate Issuing Authority	Asst. Director/Member Secretary, Tiruchirappalli Local Planning Authority	Is the Land Mortgaged	No
Details of Land If the Land is Mortgaged	Data Not Provided by the Institute	Land required at the time of First AICTE approval(In Acres)	.5
Land available at the time of First AICTE approval(In Acres)		.56	

### Building Details

Building Status	Available	Total built up Area(Sqm) Planned	2451.12
Total built up Area(Sqm) ready	2451.12	Total Carpet Area(Sqm)- Instructional-ready	503.02
Total Carpet Area(Sqm) Administrative-ready	475.92	Total Carpet Area (Sqm)- Amenities-ready	1939.8
Access and Circulation Area (Sqm)	1407	Activities in the building other than courses approved by AICTE	NIL
Whether Toilet Area is maintained as per National Building Code (NBC) Norms?	Yes	Whether Access and Circulation Area is maintained as per National Building Code (NBC) Norms?	Yes

### Funds Position for Building Construction(Rs in Lakhs)

Loans:	190	Own Share:	Data Not Provided by the Institute	Funds allocated:	Data Not Provided by the Institute
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### Other Building Details

Sr. No.		Building No.	Data Not Provided by the Institute	Building Name	MCA Block
Sanctioned Built up Area(Sqm)		Constructed Built up Area (Sqm)	2451	Approved Carpet Area Instructional (Sqm)	503
Constructed Carpet Area Instructional (Sqm)	503	Approved Carpet Area- Administrative (Sqm)	476	Constructed Carpet Area Administrative (Sqm)	476
Approved Carpet Area- Amenities(Sqm)	1940	Constructed Carpet Area Amenities(Sqm)	1940	Total Area Approved (Sqm)	2451

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

## Application Report - Part 1



Application Status: **EOA Recommended by Council**  
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<b>Total Area Constructed (Sqm)</b>	2451	<b>Activities Conducted in the Building</b>	MCA Classes, Faculty Room, Principals Office, COE, Office	<b>Non AICTE approved courses run in the Building (If Any)</b>	Nil
<b>Name of the Building Plan Approving Authority</b>	Commissioner, Tiruchirappalli Corporation	<b>Building Plan Approval Date</b>	16/09/1985	<b>Approval No.</b>	366/85/F6

### Programme and Courses

<b>Sr. No.</b>	1	<b>Course Unique Id</b>	1-3726516219	<b>Programme</b>	MCA
<b>Level</b>	POST GRADUATE	<b>Course</b>	MASTER OF COMPUTER APPLICATIONS	<b>Shift</b>	1st Shift
<b>FT/PT</b>	FULL TIME	<b>Started In</b>	2018	<b>Applying For</b>	EoA Only
<b>Course Duration</b>	3	<b>Current Intake (2018-19)</b>	60	<b>Applied for Intake(2019-20)</b>	60
<b>NRI</b>	Not interested	<b>University/ Board</b>	Bharathidasan University, Tiruchirappalli	<b>PIO / FN / Gulf Quota Approval status OCI</b>	Not interested
<b>Twining Program Request</b>	Not interested	<b>NBA Accreditation status (As on 10<sup>th</sup> April, 2018)</b>			No

### Dual Degree/Integrated Course Details

Data not entered by Institute

### Vocational Course Details

Data not entered by Institute

### Instructional Area

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	MCA	POST GRADUATE	1	MCA Block	Classroom	AB-201	80.66	Ready	Ready	Ready	Ready
2	MCA	POST GRADUATE	1	MCA Block	Classroom	AB-202	80.66	Ready	Ready	Ready	Ready
3	MCA	POST GRADUATE	1	MCA Block	Tutorial Rooms - PG	AB-203	34.5	Ready	Ready	Ready	Ready
4	MCA	POST GRADUATE	1	MCA Block	Classroom	AB-204	77.9	Ready	Ready	Ready	Ready
5	MCA	POST GRADUATE	1	MCA Block	Seminar Hall	AB-211	144.6	Ready	Ready	Ready	Ready
6	MCA	POST GRADUATE	1	MCA Block	Computer Laboratory	AB-215	70	Ready	Ready	Ready	Ready
7	MCA	POST GRADUATE	1	MCA Block	Laboratory	MLA B	84.7	Ready	Ready	Ready	Ready

### Instructional Area Common Facilities

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	1	MCA Block	Library&Reading Room	AB-210	123.3	Ready	Ready	Ready	Ready
2	1	MCA Block	Computer Center	SCC	195	Ready	Ready	Ready	Ready

### Administrative Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
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Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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1	Data Not Provided by the Institute	MCA Block	Security	AB-001	15	Ready	Ready	Ready	Ready
2	Data Not Provided by the Institute	MCA Block	Faculty Room	AB-101	60.35	Ready	Ready	Ready	Ready
3	Data Not Provided by the Institute	MCA Block	Principal Directors Office	AB-102	30.32	Ready	Ready	Ready	Ready
4	Data Not Provided by the Institute	MCA Block	Pantry for Staff	AB-104	10.32	Ready	Ready	Ready	Ready
5	Data Not Provided by the Institute	MCA Block	Office All Inclusive	AB-105	178.28	Ready	Ready	Ready	Ready
6	Data Not Provided by the Institute	MCA Block	Central Store	AB-107	30.2	Ready	Ready	Ready	Ready
7	Data Not Provided by the Institute	MCA Block	Housekeeping	AB-111	15	Ready	Ready	Ready	Ready
8	Data Not Provided by the Institute	MCA Block	Maintenance	AB-112	15	Ready	Ready	Ready	Ready
9	Data Not Provided by the Institute	MCA Block	Exam Control Office	AB-205	30.2	Ready	Ready	Ready	Ready
10	Data Not Provided by the Institute	MCA Block	Board Room	AB-207	21	Ready	Ready	Ready	Ready
11	Data Not Provided by the Institute	MCA Block	Placement Office	AB-208	50.1	Ready	Ready	Ready	Ready
12	Data Not Provided by the Institute	MCA Block	Cabin for Head of Dept	AB103A	10	Ready	Ready	Ready	Ready
13	Data Not Provided by the Institute	MCA Block	Department Office	AB103B	10.15	Ready	Ready	Ready	Ready

### Amenities Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	Data Not Provided by the Institute	MCA Block	Boys Common Room	AB-108	76.8	Ready	Ready	Ready	Ready
2	Data Not Provided by the Institute	MCA Block	Stationery Store	AB-109	11.16	Ready	Ready	Ready	Ready
3	Data Not Provided	MCA Block	Girls Common Room	AB-206	76.8	Ready	Ready	Ready	Ready

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

## Application Report - Part 1



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	by the Institute								
4	Data Not Provided by the Institute	MCA Block	First aid cum Sick Room	AB-209	10.1	Ready	Ready	Ready	Ready
5	Data Not Provided by the Institute	MCA Block	Cafeteria	CA1	212	Ready	Ready	Ready	Ready
6	Data Not Provided by the Institute	Sacred Heart Hostel	Boys' Hostel	HO1	340	Ready	Ready	Ready	Ready
7	Data Not Provided by the Institute	Bellarmino Hostel	Boys' Hostel	HO2	268	Ready	Ready	Ready	Ready
8	Data Not Provided by the Institute	Teresa Hostel	Girls' Hostel	HO3	135	Ready	Ready	Ready	Ready
9	Data Not Provided by the Institute	Jubilee Building - Barbier Hall	Auditorium	JB01	500	Ready	Ready	Ready	Ready
10	Data Not Provided by the Institute	Jesuit Residence	Principal's Quarter	JR01	160	Ready	Ready	Ready	Ready
11	Data Not Provided by the Institute	MCA Block	Toilet	T01	150	Ready	Ready	Ready	Ready

### Circulation Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	Data Not Provided by the Institute	MCA Block	Corridors	433	Yes	Ready	Ready	Ready	Y
2	Data Not Provided by the Institute	MCA Block	Other Areas (in Sq m)	974	No	Ready	Data Not Provided by the Institute	Data Not Provided by the Institute	Data Not Provided by the Institute

### Laboratory Details

Sr. No.	Programme	Level	Course	Building No.	Building Name	Name of Lab	Yearly Budget (E) (Rs)	Yearly Budget (C)(Rs)	Investment till Date (Rs)	Research Lab?
1	MCA	POST GRADUATE	MASTER OF COMPUTER APPLICATIONS	1	MCA BLOCK	SCC	331145	17400	2814711	No

### Library Books

Sr. No.	Programme	Titles	Volumes	No. of Journals Published Abroad	No. of Journals Published in India	No. of e-Book Titles	No. of e-Book Volumes
1	MCA	780	1013	9	13	0	0

### Library Facilities

Sr. No	Working Hrs.	E journal Subscription	Annual Budget	Area in	Library Networking	Bar Code or RF Tab	Reprographic Facility	Reading Room	Multimedia PCs	Library Management
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Date of Signature(dd/mm/yyyy)

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Name & Signature of Director/Principal

## Application Report - Part 1



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			(Rs)	Sqm		book handling		Capacity (No. of Students)	(No.)	Software
1	8.30 a.m to 6.30 pm	INFLIBNET-NLIST FOR COLLEGES, DELNET RESOURCES	5900	106 x 61	WebOPAC through Internet	Yes	Y	272	21	Yes

### e-Journal Declaration

Status of declaration check box

BY CLICKING THIS CHECK BOX THE INSTITUTE HEREBY DECLARES THAT IT HAS SUBSCRIBED FOR ALL THE REQUIRED E-JOURNALS AS MENTIONED IN APPROVAL PROCESS HANDBOOK 2019-2020.

No

### Computational Facility

Sr. No	Legal System Software	Legal Application Software	Internet Bandwidth in Mbps	Internet Contention Ratio	PCs/Laptop exclusively available to students	PCs/Laptop available in Administrative Office	No. of PCs/Laptop available in Library	No. of PCs/Laptop in language lab	PCs/Laptop available to Faculty Members	Printers available to student
1	3	20	100	1:4	86	4	1	25	12	5

### Hostel Facility

Sr No.	No. of rooms having Single bed/room & Area of room in sq.m.	Building No.	Name of Building	No. of rooms having Double/Two bed/room & Area of room in sq.m.	Building No.	Name of Building	No. of rooms having Triple/Three bed/room & Area of room in sq.m.	Building No.	Name of Building	No. of rooms having Four bed/room & Area of room in sq.m.	Building No.	Name of Building
1	Boys &			68 & 607	BLOC K1	Main Building	&			Boys &		
2	Girls &			&			15 & 135		Teresa	Girls &		

### Operational Funds

Data not entered by Institute

### Financial Details(in Rs)

Funds/ Grants from Central Government	0	Funds/ Grants from UGC	150000
Funds/ Grants from Student Fees	2510710	Funds/ Grants from Donations	0
Funds/ Grants from State Government	16782917	Funds/ Grants from Other Bodies	0
Funds/ Grants raised from Other Sources/ Internal Revenue	5162913	Salary to the Teaching Staff	16144739
Remuneration to Visiting/Guest Faculty	37500	Salary to Non-teaching Staff:	1372173
Library (Investments)	0	Equipment (Investments)	218000
Building Maintenance Expenses	1176800	Other Expenditure (if any)	809595

### Company/Industry Details

Are you a Company/Industry wishing to set up a new Institute?:	No		
Type of Company/Industry:	NA	Is the company having Minimum 100 Cr Turnover for the last 3 years? (Attach supporting documents):	NA
Company/Industry PAN No.:	NA	Company/Industry TAN No.:	NA

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

## Application Report - Part 1

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<b>Company/Industry Registered Address:</b>	NA	<b>Company/Industry Year of Registration:</b>	NA
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<b>Ombudsman/Grievance Details</b>			
<b>Grievance Committee Appointment</b>	Yes	<b>OMBUDSMAN Appointment</b>	Yes
<b>Ombudsman Appointment/Grievance Committee Details</b>			

Sr. No.	Committee Type	Appointment Order Reference No.	Date of Appointment	Name of the Committee Member	Profession	Address	Associated With	Mobile No.	E-Mail Address	Fax No.
1	OMBUDSMAN	SJCPLNo. 005c/2018-19	19/06/2018	Mr. D. Stanislaus	Advocate		Staff and Students	9842 4955 50	stanis@gmail.com	
2	Grievance Redressal	A2	19/06/2018	Rev. Dr. S. Arul Dass	Vice Principal		Students	9443 3040 03	audosj@gmail.com	
3	Grievance Redressal	A3	19/06/2018	Dr. A. Peter Pascal Regis	Associate Professor		Staff	9345 1013 09	drpascalregis@gmail.com	
4	Grievance Redressal	A4	19/06/2018	Prof. K. A.Jeyakumar	Deputy Principal		Students	9442 9043 70	statjumar@yahoo.com	
5	Grievance Redressal	A4	19/06/2018	Dr. S. Albert Rabara	Vice Principal		Students	9443 1271 99	a_rabara@yahoo.com	

<b>Anti-Ragging Related Details Provided by the Institute</b>		
1	Constitution of Anti-Ragging Committee	Yes
2	Constitution of Anti-Ragging Squad	Yes
3	Undertaking obtained from all Students	Yes
4	Appointment of Counselors	Yes
5	Undertaking obtained from parents of all the students	Yes
6	Undertaking obtained from students staying in Hostel	Yes
7	Undertaking obtained from parents of students staying in Hostel	Yes

<b>Anti-Ragging Committee/Squad Details</b>										
Sr. No.	Committee Type	Appointment Order reference No.	Date of Appointment	Name of the Committee Member	Profession	Address	Associated With	Mobile No.	E-Mail Address	Fax No.
1	Anti-Ragging Committee	SJCPLNo.005-1/2018-19	19/06/2018	Mr. D. Stanislaus	Advocate		Students	98424 95550	stanius@gmail.com	
2	Anti-Ragging Committee	SJCPLNo.005-2/2018-19	19/06/2018	Mr A. Gregory	Project Director		Students	94431 43380	greg_try@yahoo.com	
3	Anti-Ragging Squad	SJCPLNo.005-3/2018-19	19/06/2018	Dr. M Arockiasamy Xavier	Principal		Students	94867 81270	principal@gmail.com	
4	Anti-Ragging Squad	SJCPLNo.005-4/2018-19	19/06/2018	Dr. S. Arul Dass	Vice Principal		Students	94433 04003	audosj@gmail.com	

<b>Renewable Energy Related Details/Conservation of Energy Details</b>		
<b>Sr. No.</b>	<b>Particulars</b>	<b>Details Provided by Institute</b>

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

## Application Report - Part 1



Application Status: **EOA Recommended by Council**  
 Application Sub-Status:

Report Generated on :-06/05/2019

1	Total land available (in Sqm.)	74
2	No. of buildings with roof tops	7
3	Annual electricity consumption (No. of units) during previous financial year	175983
4	Electricity Bill-Average rate per unit paid during previous financial year (Rs. / unit) & No. of units used	8.527
5	Renewable Energy, if any, used at present	Yes
6	Land available for placing solar photovoltaic panels (in Sqm.)	4103
7	Total approximate roof- top area available for placing solar photovoltaic panel (in Sqm.)	3500
8	Whether a policy has been adopted to use only LED lamps ?	Yes
9	Remarks	Data Not Provided by the Institute
<b>Other Facilities</b>		
All Weather Approach (Motorized Road)	Yes	Backup Electric Supply
Barrier free Environment	Yes	CCTV Security
ERP Software	Yes	Electric Supply
General Insurance	Yes	Group Insurance
Institution Web Site	Yes	Insurance for Students
Internal Quality Assurance Cell	Yes	Fire and Safety Certificate
Media Cell	Yes	Backup Electric Supply
Medical & Counseling facilities	Yes	Notice Boards
Public Announcement System	Yes	Potable Water Supply
Post & Banking/ATM	Yes	Projectors in Classrooms
Sewage Disposal System	Yes	Staff Quarters
Sports facilities	Yes	Auditorium
Intellectual Property Right Cell	Yes	Innovation Cell/Club
Telephone & FAX	Yes	Transport Facility
Vehicle Parking Facility	Yes	First Aid Facility
Rain Water Harvesting	Yes	Solar Power Systems
Appointment Of Student Counselor	Yes	Establishment Of Anti Ragging Committee
Establishment Of Committee For SC/ST	Yes	Provision to watch MOOCS Courses through Swayam
Implementation of Unnat Bharath Abhiyan:	Yes	Institution-Industry Cell:
Implementation of examination reforms	Yes	Implementation of Startup Policy
Implementation of mandatory Internship policy for students	Yes	Implementation of teacher training policy
Participation in the National Innovation Ranking	Yes	Group Accident Policy to be provided for the employees
Stand Alone Language Laboratory (Minimum 25 PCs/Laptop up to total intake of 1000.Further additional 25 PCs/Laptop per intake of 1000):		Yes
Safety Provisions including fire and other calamities		Yes
Establishment of Internal Complaint Committee (ICC) Committee As per section 4 of Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013		Yes
Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University		Yes
Digital Payment for all Financial Transactions as per MHRD Directives		Yes
Compliance of the National Academic Depository(NAD) as per MHRD Directives		No
Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty Available in the AICTE Web Portal		Yes
Implementing Food Safety and Standard Act,2006 in the Institution		Yes
Implementation of Schemes Announced by MHRD		Yes
Offering of Skill Development Courses Approved by the Council		Yes
Participation in the National Institutional Ranking Framework(NIRF)		Yes
Fabrication Facility Laboratory(FABLAB) Tinkering Laboratory/Innovation Laboratory		Yes
Waste Management and Environment Improvement Measures to Ensure a Sustainable Green Campus		Yes
Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution		Yes
Applied for Membership of National Digital Library		Yes
Establishment of Online Grievance Rederssal Mechanism		Yes
Whether the institution has implemented Safety and Security measures in the Campus?		Yes

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

## Application Report - Part 1

Application Status:     EOA Recommended by Council  
Application Sub-Status:

Report Generated on :-06/05/2019



Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator	No
In the Class Rooms available, at least ONE shall be a Smart Class Room per Department	Yes
Training and Placement Cell with budget allocation proof of 1% of the total Institutional budget	Yes
Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members?	No
Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)	Yes
Efforts to encourage Final Year students to appear GATE examination	Yes
Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution	Yes

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : aict10347

## Application Report - Part 1

Application Status: EOA Recommended by Council  
Application Sub-Status:

Report Generated on :-06/05/2019



### **DECLARATION BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT**

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2019-20.
- b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2019-20.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.
- f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2019-20), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2019-20.

**Signature of Principal/Director/Registrar**

**Name :**

**Seal/Stamp of the Institute/University Department**